

Environment & Leisure Department

Libraries and Heritage 2016/17 F&C

Appendix 2: Local History Library- Fees And Charges 2016/17

INCOME STREAM	Income Type - Mandatory or Discretionary	Nature - Capped or Fully flexible	VAT status (all prices include VAT)	2015/16 Fee £	Proposed 2016/17 Fee £	Fee comparison position against other Local Authorities in 2015/16
Postal rates- small sized item (UK)	Discretionary	Fully flexible	Standard rate	£1.50	£1.50	See Appendix 5 attached
Postal rates- medium sized item (UK)	Discretionary	Fully flexible	Standard rate	£3.00	£3.00	Ditto
Postal rates- large sized item (UK)	Discretionary	Fully flexible	Standard rate	£4.50	£4.50	Ditto
Postal rates- international	Discretionary	Fully flexible	Standard rate	cost recovery	cost recovery	Ditto
Laser photocopies b/w A4	Discretionary	Fully flexible	Standard rate	£0.20	£0.20	Ditto
Laser photocopies b/w A3	Discretionary	Fully flexible	Standard rate	£0.40	£0.40	Ditto
Laser photocopies colour A4	Discretionary	Fully flexible	Standard rate	£1.00	£1.00	Ditto
Laser photocopies colour A3	Discretionary	Fully flexible	Standard rate	£2.00	£2.00	Ditto
Printing from PC's (A4, B&W) per sheet	Discretionary	Fully flexible	Standard rate	£0.20	£0.20	Ditto
Microfilm / microfiche copies A4	Discretionary	Fully flexible	Standard rate	£0.30	£0.30	Ditto
JPEG images (mailed to requestors)	Discretionary	Fully flexible	Standard rate	Between 1 & 3 images: £6.00; thereafter £2.00 per image	£10 per image for high resolution copies of images with appropriate scans and a charge £20 per image for those scanned for the first time.	Ditto
Stills, images & info provided for books, journals & partworks (per image; management discretion)	Discretionary	Fully flexible	Standard rate	£65.00	£65.00	Ditto
Stills, images & info provided for book jackets & record sleeves	Discretionary	Fully flexible	Standard rate	£130.00	£130.00	Ditto
Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc)	Discretionary	Fully flexible	Standard rate	£95.00	£95.00	Ditto

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Digital photographing of the collection	Discretionary	Fully flexible	Standard rate	£6.00	£6.00	Ditto
Terrestrial audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)	Discretionary	Fully flexible	Standard rate	£80.00	£80.00	Ditto
Terrestrial audio visual usage (in multiples of 30 seconds) -additional transmissions in a 1 year period (UK only)	Discretionary	Fully flexible	Standard rate	£30.00	£30.00	Ditto
Terrestrial audio visual usage-unlimited usage; unlimited period (UK only)	Discretionary	Fully flexible	Standard rate	£150.00	£150.00	Ditto
Satellite & Cable audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)	Discretionary	Fully flexible	Standard rate	£150.00	£150.00	Ditto
Satellite & Cable audio visual usage (in multiples of 30 seconds) - additional transmissions in a 1 year period (UK only)	Discretionary	Fully flexible	Standard rate	£50.00	£50.00	Ditto
All media, worldwide in multiples of 30 second, unlimited usage; period of 1 year	Discretionary	Fully flexible	Standard rate	£500.00	£500.00	Ditto
All media, worldwide in multiples of 30 seconds, unlimited usage; period of 5 years	Discretionary	Fully flexible	Standard rate	£750.00	£750.00	Ditto
All media, worldwide in multiples of 30 seconds, unlimited usage; period of 10 years	Discretionary	Fully flexible	Standard rate	£950.00	£950.00	Ditto
Web per image; management discretion	Discretionary	Fully flexible	Standard rate	£35	£35	Ditto
Research charge (for officer time spent on researching in response to specific requests)	Discretionary	Fully flexible	Standard rate	First 15min free of charge; then £20/hour in halfhour increments	First 15min free of charge; then £20/hour in halfhour increments	Ditto
Reservation charge- film location	Discretionary	Fully flexible	Standard rate	£250 per hour	£250 per hour	Ditto